



“GENERAL TIPS”



General Safety:

- Do not leave valuables or cash in your car
- If you must leave items in the car, put them in the trunk. If you have folding rear seats, make sure those are locked also
- When driving, always lock your doors
- If you have small children, check to see if your rear vehicle doors have child safety locks and, if so, activate them (Your owner's manual will give you the specifics)
- Always let loved ones know where you're going and how to reach you. It could be as simple as a note on the refrigerator or a message on the answering machine
- Make sure your door hinges are on the inside.
- Trim back shrubbery hiding doors or windows. Cut back tree limbs that could help a thief climb to second story windows
- Make sure all porches, entrances, and yards are well lighted
- Maintain the neighborhood. Dark alleys, litter, and rundown areas that **attract criminals**
- Do not hide house keys in mail boxes, planters, or under doormats
- Do not put personal identification on key rings
- Leave only your ignition key with mechanics or parking attendants
- If you lose the keys to your home or move into a new home, change the locks immediately

Keep a detailed inventory of your valuable possessions, including a description of the items, date of purchase and original value, and serial numbers, and keep a copy in a safe place away from home – this is a good precaution in case of fires or other disasters. Make a photographic or video record of valuable objects, heirlooms and antiques.



“GENERAL TIPS”



Continued

- Your insurance company can provide assistance in making and keeping your inventory.
- Consider installing a burglar system.
- Be a good neighbor. If you notice anything suspicious in your neighborhood, call 911 immediately.

Remember the three L's of Crime Prevention: Lights, Locks, and the Law!

Light up your residence, Lock your doors at all times, and call the Law when you see something suspicious and put your house on special property check while you're gone!