

**Richland County Sheriff's Department**  
**LEON L. LOTT, JR.**  
**Sheriff**



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**Project**  
**"S.T.O.P. T.H.I.E.F."**

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- Secure .....**      your business with strong locks on windows and doors. Secure your valuables in safes and out of site from the view. When you're not around. Don't give thieves any help in their Break-in efforts.
- Take.....**            care of your keys – do not give others a chance to duplicate them. Take the time to learn about Alarm Systems and Closed Circuit Television.
- Outside...**          should be kept well lit and cleanly landscaped to deter criminals, shadows and hiding spots.
- Put.....**              all important documents in a safe or secure place at night. Register drawers and video gaming should be left wide open at night.
- Think.....**            before you question the rule you never open your door to anyone you do not know. This applies before opening and after closing.
- Have.....**             Police, trusted friend, business coalition member check your business if you are going out of town or if your business will be closed for longer than normal.
- Insure.....**          all possessions and keep up-to-date inventory of them (to include a written log, serial #'s and pictures).
- Etch.....**              an identifying number like your drivers license number on valuables.
- Find.....**              out how to receive a courtesy crime analysis and how to get involved in a business coalition in your community by contacting the Richland County Sheriff's Department Community Action team at 576-300.